

## BOARD INTEREST QUALIFICATIONS FORM

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This form is meant to help you put your inventory of Accomplishments and Skills into a format that can help you determine what qualifications you currently have that would fit the needs of a Public or Private Board and where you might need some skill development. Fill in the information below and then use it to create your Board resume or Personal Development Plan to begin the process of becoming a Board qualified women leader.

<b>WHAT BOARDS ARE LOOKING FOR:</b>	<b>WHAT I CAN OFFER:</b>
<b>These are the types of skills and experience that boards are looking for in new members</b>	<b>Place your relevant experience in the boxes below</b>
1. Operating experience at the CEO, CXO level -- or very senior management level with significant P&L -- in a larger and/or public company	<i>Place your relevant P&amp;L and high level experience here, please summarize.</i>
2. Industry knowledge (markets, technologies)	<i>Place your area of industry expertise in markets and technologies her (for example: consumer market, IP Telephony, Biotech, etc. e:</i>
3. Functional expertise (marketing, operations, etc.)	<i>Place your areas of functional expertise here (i.e. marketing, sales, field operations, etc.):</i>
4. Financial expertise ("audit committee financial expert" per SEC – see attached)	<i>Place your relevant financial expertise here:</i>

<p>5. Network of useful contacts</p>	<p><i>In what networks do you have contacts that could be useful to a board?(i.e. I am an ex-Oracle and PeopleSoft employee, belong to INFORUM and am currently at ABC Company and serve on the XYZ board))</i></p>
<p>6. Productive personal style</p>	<p><i>Describe your personal style as someone who has worked with you would.</i></p>
<p>7. Time to serve.</p>	<p><i>Why / How do you have time to serve, i.e. how much time can you afford to a board per week/month/year?</i></p>
<p>8. Other?</p>	<p><i>What other relevant information is there on you that would make you attractive to a board?</i></p>

## **Attachment A: The SEC Definition of a “Financial Expert”**

An audit committee financial expert is a person who has the following attributes:

- An understanding of generally accepted accounting principles and financial statements;
- The ability to assess the general application of such principles in connection with the accounting for estimates, accruals and reserves;
- Experience preparing , auditing, analyzing or evaluating financial statements that present a breadth and level of complexity of accounting issues that are generally comparable to the breadth and complexity of issues that can reasonably be expected to be raised by the registrant’s financial statements, or expertise actively supervising one or more persons engaged in such activities;
- An understanding of internal controls and procedures for financial reporting; and
- An understanding of audit committee functions.

A person must have acquired such attributes through any one or more of the following:

1. Education and experience as a principal financial officer, principal accounting officer, controller, public accountant or auditor or expertise in one or more positions that involve the performance of similar functions;
2. Experience actively supervising a principal financial officer, principal accounting officer, controller, public accountant, auditor or person performing similar functions;
3. Experience overseeing or assessing the performance of companies or public accounts with respect to the preparation, auditing or evaluation of financial statements; or
4. Other relevant experience.